SHYAMA INFOSYS LIMITED	
ANNUAL REPORT 2017-18	

# SHYAMA INFOSYS LIMITED

(Formerly known as Poonam Corporation Limited)

CIN: L24235MH1996PLC057150

Regd. Office: B-6, Hema Industrial estate, Sarvodaya Nagar Jogeshwari East, Mumbai- 400 060, Ph: 033 22312890

Email: shyamainfosys57@gmail.com, Website: www.shyamainfosys.in,

#### **NOTICE**

Notice is hereby given that the 28<sup>th</sup> Annual General Meeting of **Shyama Infosys Limited** will be held at B-6, Hema Industrial Estate, Sarvodaya Nagar, Jogeshwari East, Mumbai-400060 on Saturday, 29<sup>th</sup> day of September, 2018 at 11:00 A.M. to transact the following business:

# **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Balance Sheet as at 31<sup>st</sup> March, 2018 and Statement of Profit & Loss for the year ended on that date together with the Reports of the Directors and Auditors thereon.
- 2. To appoint a director in place of Shri Rakesh Bajaj and Mrs. Swati Garg who retire by rotation and being eligible, offer themselves for re-appointment.
- 3. To ratify the appointment of auditors and to fix their remuneration and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution.

"RESOLVED THAT, pursuant to the provisions of Sections 139(9) and 142(1) and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made there under, the appointment of M/s. J N Agarwal & Co. (Registration No 325111E) Chartered Accountants, Kolkata, in place of M/s. S. K. Das & Associates, Chartered Accountants (Registration No. 313040E), whose term of 5 years is getting expired in the ensuing Annual General meeting, as the Statutory Auditors of the Company upto the conclusion of 33<sup>rd</sup> AGM of your Company, with such remuneration as may be decided by the Board of Directors of the Company."

#### **SPECIAL BUSINESS**

4. To appoint Mr. GOBINDA MAJUMDER as Director of the Company who was appointed as additional Director of the Company dated 08<sup>th</sup> December, 2017

Registered Office:

B-6, Hema Industrial Estate

Sarvodaya Nagar Jogeshwari East Mumbai- 400 060 By Order of the Board For, Shyama Infosys Limited

Date: 29.05.2018 Place: Mumbai PRADIP DEY Director DIN 00069510

#### NOTES:

- 1. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013, relating to the Businesses to be transacted at the Meeting is annexed hereto.
- 2. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of Himself/her-self and the proxy need not be a member.

Pursuant to the provisions of section 105 of the Companies Act, 2013, a person can act as proxy on behalf of not more than 50(fifty) Members and holding in aggregate not more than ten percent (10%) of the total share capital of the Company may appoint a single person as proxy, who shall not act as proxy for any other Member.

Proxy in order to be effective should be duly stamped, completed, signed and deposited at the registered office of the company not less than 48 hours before the time for holding the meeting.

- 3. Corporate members intending to send their authorized representative to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 4. For the convenience of members and for proper conduct of the meeting, entry to the place of meeting will be regulated by attendance slip, which is a part of the Notice. Members are requested to sign at the place provided on the attendance slip and hand it over at the entrance to the venue.

Members/proxies should bring the duly filed Attendance Slip attached herewith to attend the meeting. Duplicate Attendance Slip and / or copies of the Annual Report shall not be issued/ available at the venue of the meeting.

Members, who hold shares in dematerialized form, are requested to bring their Client ID and DP ID Nos. for easier identification of attendance at the meeting.

- 5. The Register of Directors and Key Managerial Personnel and their shareholding will be available for inspection by the members at the AGM.
- 6. A Member desirous of getting any information on the accounts of the Company is requested to send the queries to the Company at least 10 days in advance of the meeting.
- 7. The Register of Members and Share Transfer Books of the Company shall remain closed from 24<sup>th</sup> September, 2018 to 29<sup>th</sup> September, 2018 (both days inclusive) for the purpose of Annual General Meeting.
- 8. The brief profile of the Directors proposed to be appointed/re-appointed, is given in the explanatory statement to the Notice and also in the section on Corporate Governance.
- 9. Members holding shares in physical form are requested to intimate change in their registered address mentioning full address in block letters with Pin code of the Post office and bank particulars to the Company's Registrar and share Transfer Agent and in case of members holding theirs shares in electronic form, this information should be given to their Depository Participants immediately.

Members whose shareholding is in the electronic mode are requested to inform change of address and updates of savings bank account details to their respective depository participants. Members are encouraged to utilize the Electronic Clearing System(ECS) for receiving dividends.

- 10. The Notice of the AGM along with the Annual Report for 2017-18 are being sent by electronic mode to those Members whose e-mail addresses are registered with the Company/Depositories, unless any Member has requested for a physical copy of the said documents. For Members who have not registered their e-mail address, physical copies of the above mentioned documents are being sent. All these above mentioned documents will also be available on the Company's website <a href="www.shyamainfosys.in">www.shyamainfosys.in</a> for download by the Members. We, request the Members to update their email address with their depository participant to ensure that the annual reports and other documents reach them on their preferred email address. Members holding shares in physical form may intimate us their e-mail address along with name, address and folio no. for registration at <a href="mailto:shyamainfosys57@gmail.com">shyamainfosys57@gmail.com</a>.
- 11. As mandated by The Securities and Exchange Board of India (SEBI), every participant in the securities market has to submit Permanent Account Number (PAN). Members holding Shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their de mat accounts. Members holding shares in physical form can submit their PAN details to the Company/RTA.

# 12. VOTING THROUGH ELECTRONIC MEANS

- In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI LODR, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

# III. The process and manner for remote e-voting are as under:

- (i) The remote e-voting period commences on 26<sup>th</sup> September, 2018 (9:00 am) and ends on 28<sup>th</sup> September, 2018 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22<sup>nd</sup> September, 2018, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.

- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<ul> <li>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field.</li> </ul>
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number (DBD)	<ul> <li>Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio.</li> <li>Please Enter the DOB or Bank Account Number in order to Login.</li> <li>If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction (IV).</li> </ul>

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.'
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. SHYAMA INFOSYS LIMITED on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Institutional Shareholders & Custodians :
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to https://www.evotingindia.com and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.
  - After receiving the login details they have to create a compliance user which should be created using the
    admin login and password. The Compliance user would be able to link the account(s) for which they wish
    to vote on.
  - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of
    the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the
    same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com
  - 13. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory (ies) who are authorized to vote through e-mail at <a href="mailto:nehajain8586@gmail.com">nehajain8586@gmail.com</a> with a copy marked to helpdesk.evoting@cdslindia.com on or before 22<sup>nd</sup> September, 2018 upto 5:00 pm without which the vote shall not be treated as valid.
  - 14. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 22<sup>nd</sup> September, 2018.
  - 15. The shareholders shall have one vote per equity share held by them as on the cut-off date of 22<sup>nd</sup> September, 2018. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
  - 16. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22<sup>nd</sup> September, 2018. And not casting their vote electronically, may only cast their vote at the Annual General Meeting.
  - 17. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.

- 18. Investors, who became members of the Company subsequent to the dispatch of the Notice / Email and hold the shares as on the cut-off date i.e. 22<sup>nd</sup> September, 2018 are requested to send the written / email communication to the Company at shyamainfosys57@gmail.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
- 19. M/s. Kamalia Associates, Advocate, has been appointed as the Scrutinizer to scrutinize the remote evoting process and voting at the AGM in a fair and transparent manner. The Scrutinizer will submit, not later than 3 days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
- 20. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website shyamainfosys.co.in and on the website of CDSL. The same will be communicated to Calcutta Stock Exchange.

# EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 4::

Mr. GOBINDA MAJUMDER who was appointed as Addition Director of the Company by the Board of Directors with effect from 08<sup>th</sup> December 2017, Pursuant to Section 161 of the Companies Act, 2013, Mr. GOBINDA MAJUMDER will hold office as director only upto the date of forthcoming Annual General Meeting is proposed to be appointed as the Director of the Company in the Forthcoming Annual General Meeting.

#### SHYAMA INFOSYS LIMITED

(Formerly known as Poonam Corporation Limited)

CIN: L24235MH1996PLC057150

Regd. Office: B-6, Hema Industrial estate, Sarvodaya Nagar Jogeshwari East, Mumbai- 400 060, Ph: 033 22312890 Email: shyamainfosys57@gmail.com, Website: www.shyamainfosys.in,

# **PROXY FORM**

(28th Annual General Meeting- 29th September, 2018)

# FORM NO. MGT 11

[Pursuant To Section 105(6) of the Companies Act, 2013 of the Companies (Management and Administration) Rules, 2014]

CIN : L24235MH1996PLC057150 Name of the Company : SHYAMA INFOSYS LIMITED

Regd Office : B-6, Hema Industrial Estate, Sarvodaya Nagar

Jogeshwari East, Mumbai 400 060

Name of the members :
Registered Address :
E mail ID :
Folio No. / Client No. :
DP ID :

I/ We, being the member (s) of ...... shares of the above named company, hereby appoint

1. Name: E-mail Id:

Address: Signature: .....or failing him

2. Name: E-mail Id:

Address: Signature: .....or failing him

3. Name: E-mail Id:

Address: Signature: .....or failing him

As my/ our proxy to attend and vote (on a poll) for me/us and on my/ our behalf at the 28<sup>th</sup> Annual General Meeting/ Extraordinary general meeting of the company, to be held on Saturday, 29<sup>th</sup> day of September at 11:00 a.m. at Mumbai and at any adjournment thereof in respect of such resolutions as are indicated.

ResolutionNo	Resolution	Optio	nal
Ordinary Busin	ess:	For	Against
1.	Ordinary Resolution to consider and adopt of Audited Financial Statements, Reports of the Board of directors and Auditors for the financial year ended 31st March, 2018.		
2.	Ordinary Resolution for Re-appointment of Shri Rakesh Bajaj and Shri Swati Garg who retires by rotation and being eligible offer themselves for re-appointment.		
3.	Ordinary Resolution for Appointment of Auditors and to fix their remuneration.		
Special Busines	ss:		
4.	To appoint Mr. GOBINDA MAJUMDER as Director of the Company who was appointed as additional Director of the Company dated 08th December, 2017		

Signed this	Day of	2018		
Signature of the Sha	areholder (s)		Signature of	Proxv(s)

Affix Revenue Stamp not Less than Rs. 0.15

Notes: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.

# **SHYAMA INFOSYS LIMITED**

(Formerly known as Poonam Corporation Limited) CIN: L24235MH1996PLC057150

Regd. Office: B-6, Hema Industrial estate, Sarvodaya Nagar Jogeshwari East, Mumbai- 400 060, Ph: 033 22312890 Email: <a href="mailto:shyamainfosys57@gmail.com">shyamainfosys57@gmail.com</a>, Website: <a href="mailto:www.shyamainfosys.in">www.shyamainfosys.in</a>,

# **ATTENDANCE SLIP**

1.	Full Name of Member/ Proxy attending the meeting		
2.	Whether FIRST HOLDER / JOINT HOLDER / PROXY (Strike out whichever is not applicable)		
3.	Full Name of First Holder (If Joint Holder / Proxy attending)		
I certify that I am a registere shareholder / proxy for the registered shareholder of the company. I hereby record my presence at the 28 <sup>th</sup> Annual General Meeting of the company to be held on Saturday the 29 <sup>th</sup> September, 2018 at 11:00 A.M. at B-6, Hema Industrial Estate, Sarvodaya Nagar, Jogeshwari east, Mumbai – 400 060.			
		DP ID	
Signati	ure of the Shareholder / proxy	Folio No	

Notes: 1. This attendance slip is valid only in case shares are held on the date of meeting.

2. No Gifts /Company Products shall be given at the meeting.

#### **SHYAMA INFOSYS LIMITED**

(Formerly known as Poonam Corporation Limited) CIN: L24235MH1996PLC057150

Regd. Office: B-6, Hema Industrial estate, Sarvodaya Nagar Jogeshwari East, Mumbai- 400 060, Ph: 033 22312890 Email: shyamainfosys57@gmail.com, Website: www.shyamainfosys.in,

# (ANNEXURE TO THE NOTICE FOR THE 28<sup>th</sup> ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD ON 29<sup>th</sup> September, 2018

Name & Registered Address Of Sole/First named Member:	
Joint Holders Name (If any)	:
Folio No. / DP ID & Client ID:	
No. of Equity Shares Held:	
Dear Shareholder	

#### Subject: Process and manner for availing E-voting facility:

Pursuant to Provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI LODR, the Company is pleased to provide E-voting facility to the members to cast their votes electronically on all resolutions proposed to be considered at the Annual General Meeting (AGM) to be held on Saturday, 29<sup>th</sup> of September, 2018 at 11:00 A.M. at B-6, Hema Industrial Estate, Sarvodaya Nagar, Jogeshwari East Mumbai- 400060 and at any adjournment thereof.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the evoting facility. The e-voting facility is available at the link https://www.evotingindia.com.

The Electronic Voting Particulars are set out below:

EVSN	User ID	PAN / Sequence No.
(Electronic Voting Sequence		
Number)		

The E-voting facility will be available during the following voting period:

Remote e-Voting Start On	Remote e-Voting End On
Friday 26 <sup>th</sup> September, 2018 from 9:00 A.M. (IST)	Sunday 28 <sup>th</sup> September, 2018 till 5:00 P.M. (IST)

Please read the instructions mentioned in Point No.5 of the Notice before exercising your vote.

By Order of the Board For Shyama Infosys Ltd

**PRADIP DEY**Director

Date: 29.05.2018 Place: Mumbai

Encl: AGM Notice/Attendance Slip/Proxy Form/Ballot-Form/Annual Report

# **BOARD MEMBERS**

Mr. Samir Biswas - Managing Director

Mr. Mukesh Kumar Agarwal - Director
Mr. Pradip Dey - Director
Mr. Rakesh Bajaj - Director
Mrs. Swati Garg - Director
Mr. Gobinda Majumder - Director

# **Company Secretary**

Vijay Laxmi Purohit

#### STATUTORY AUDITOR

M/S. S. K. Das & Associates Chartered Accountants Kolkata

# **SECRETARIAL AUDITOR**

Durgesh Kumar Jha

# **REGISTERED OFFICE**

B-6, Hema Industrial Estate Sarvodaya Nagar, Jogeshwari East Mumbai – 400 060

Tel: 033-2242 0751

E-mail: shyamainfosys57@gmail.com Website: www.shyamainfosys.in CIN No.: L24235MH1996PLC057150

REGISTRARS & TRANSFER AGENTS Niche Technologies Private Limited Block-D, Room No. 511 B R B Bose Road Kolkata – 700001

Tel: +91 33 22343576

PRINCIPAL BANKER Corporation Bank Indian Bank

**DIRECTORS' REPORT** 

To,

The Members

Your Directors have pleasure in presenting the 28<sup>th</sup> Annual Report of your Company along with Audited Statement of Accounts for the financial year ended 31 March, 2018.

#### FINANCIAL SUMMARY OF THE COMPANY

The Financial Performance of your Company for the year ended 31 March, 2018 is summarized below:

Particulars	31 <sup>st</sup> March, 2018	31 <sup>st</sup> March, 2017
Profit/loss Before Taxation and provision, depreciation	33639	30637
Less: Depreciation	28968	28968
Profit/(Loss) Before Tax	4671	1669
Less: Tax Expenses	1203	12000
Profit/(Loss) For The Year	3468	(10331)
Add: Balance as per Last Financial Statements	(3141189)	(3130858)
Surplus/(Deficit) in the Statement of Profit and Loss	(3137721)	(3141189)

#### STATE OF COMPANY'S AFFAIR

Your company is engaged in information technology services. Apart from the same, your company is also engaged in investment activities. The Company had recorded total income of Rs. 52.80 Lacs in the current year against Rs. 44.96 Lacs in corresponding previous year with a net profit after tax of Rs. 3468/- in the current year against loss of Rs. 10331/- in corresponding previous year.

#### 3. CHANGES IN NATURE OF BUSINESS

There has been no change in nature of business of the company during F.Y 2017-2018

#### 4. DIVIDEND

In view of the planned business growth, yours Director's has decided that the funds of the Company are required for future expansion of the Company and so the profits of the Company for the year ended 31<sup>st</sup> March 2018 shall be deployed for the said purpose. The Board decided not to recommend any dividend for the year ended 31<sup>st</sup> March 2018.

## 5. SHARE CAPITAL

The paid up Equity Share Capital as on 31<sup>st</sup> March, 2018 stood at Rs. 10,06,44,000/-. During the year under review, the company had not issued any fresh share capital.

# 6. TRANSFER TO RESERVES

No amount was transferred to the reserves during the financial year ended 31st March 2018.

# 7. DIRECTORS & KEY MANAGERIAL PERSON

#### **DIRECTORS**

Your Board comprises of 5 Independent Directors. Independent Directors provide their declarations both at the time of appointment and annually confirming that they meet the criteria of independence as prescribed under Companies Act, 2013 and Clause 49 of the Listing Agreement. During Financial Year 2017-2018 your Board met 15 (Fifteen) times details of which are available in Corporate Governance Report annexed to this report.

As per Section 149 of the Companies Act 2013, the Company is under process of appointment of Women Director on the Board.

To appoint Mr. GOBINDA MAJUMDER as Director of the Company who was appointed as additional Director of the Company dated 08<sup>th</sup> December, 2017

#### 8. NUMBER OF MEETINGS OF THE BOARD:

The company has duly complied with the section 173 of the Companies Act 2013. During the year under review, 16 (sixteen) meetings of the Board were convened and held. The maximum interval between any two meetings did not exceed 120 days. For details of the meetings of the board, please refer to the corporate governance report, which forms part of this report.

#### 9. RISK MANAGEMENT POLICY:

Your Company actively stimulates entrepreneurship throughout the organization and encourages its people to identify and seize opportunities. The current economic environment, in combination with significant growth ambitions of it, carries an evolving set of risks. Your Company recognizes that these risks need to be managed to protect its customers, employees, shareholders and other stakeholders, to achieve its business objectives and enable sustainable growth. Risk and opportunity management is therefore a key element of the overall strategy. This section provides an overview of the key strategic risks and control framework, and its approach to risk management.

#### 10. DETAILS OF SUBSIDIARY/JOINT VENTURES/ASSOCIATE COMPANIES

Details of Subsidiary Companies are provided in the financial statements.

#### 11. BOARD EVALUATION

Pursuant to the provisions section 134 of the Companies Act, 2013 and clause 49 of the Listing Agreement, the Board has carried out an annual performance evaluation of its own performance, Board committees and individual directors pursuant to the provisions of the Act and the corporate governance requirements as prescribed by Securities and Exchange Board of India ("SEBI").

The performance of the Board was evaluated by the Board after seeking inputs from all the directors on the basis of the criteria such as the Board composition and structure, effectiveness of board processes, information and functioning, etc.

The performance of the committees was evaluated by the board after seeking inputs from the committee members on the basis of the criteria such as the composition of committees, effectiveness of committee meetings, etc.

The Board and the Nomination and Remuneration Committee ("NRC") reviewed the performance of the individual directors on the basis of the criteria such as the contribution of the individual director to the Board and committee meetings like preparedness on the issues to be discussed, meaningful and constructive contribution and inputs in meetings, etc. In addition, the Chairman was also evaluated on the key aspects of his role.

According to clause 49 of Listing Agreement and as per provisions of Companies Act 2013 read with rules and schedules thereon, a meeting of independent Directors, performance of non-independent directors, performance of the board as a whole and performance of the Chairman was evaluated, taking into account the views of executive directors and non-executive directors. The same was discussed in the board meeting that followed the meeting of the independent Directors, at which the performance of the Board, its committees and individual directors was also discussed.

The nomination & remuneration committee is of the view that board is versatile and diversified all members have vast exposures which enhances the integrity of the company.

#### 12. AUDITORS:

# **STATUTORY AUDITORS:**

The Statutory Auditors M/s S K Das & Associates, Chartered Accountants, Kolkata, having Firm Registration No 313040E, were appointed as Statutory Auditors of your Company to holds office for a term of 5 years which is getting expired in the ensuing Annual General Meeting.

Your Company has received confirmation from M/s. J N Agarwal & Co., Chartered Accountants, Kolkata, having Firm Registration No 325111E, to be appointed as the Statutory Auditors of the Company to this effect that their appointment, if approved, by the members at the ensuing Annual General Meeting of the Company, would be within the limits prescribed under Section 139 of the Companies Act, 2013, and the rules framed thereunder and in accordance with Section 141 of the Companies Act, 2013. The Audit Committee and the Board of Directors of your

Company recommend appointment of **M/s. J N Agarwal & Co.,** Chartered Accountants, Kolkata, having Firm Registration No **325111E**, as the Statutory Auditors of the Company upto the conclusion of 33<sup>rd</sup> AGM of your Company.

#### **SECRETARIAL AUDITOR:**

Pursuant to the provisions of Section 204 of the Companies Act, 2013 and The Companies [Appointment and Remuneration of Managerial Personnel] rules, 2014, the Company has appointment Durgesh Kumar Jha, Company Secretary in Practice, to undertake the Secretarial Audit of the Company. The Report of the Secretarial Audit Report is annexed herewith as Annexure I.

#### **INTERNAL AUDITOR:**

Pursuant to the provision of section 138 of the Companies Act, 2013 and The Companies (Accounts) Rules 2014 the Company has appointed M/s NAD & Associates, Chartered Accountants, to undertake the Internal Audit of the Company for the F.Y. 2017-2018. There stood no adverse finding & reporting by the Internal Auditor in the Internal Audit Report for the year ended 31st March 2018.

#### 13. POLICY ON DIRECTORS' APPOINTMENT AND REMUNERATION AND OTHER DETAILS:

The Company's policy on directors' appointment and remuneration and other matters provided in Section 178(3) of the Act has been disclosed in the corporate governance report, which forms part of the directors' report.

#### 14. CORPORATE SOCIAL RESPONSIBILITY

The Company had not taken any initiatives on the activities of Corporate Social responsibilities as the provision relating to the same are not applicable to the company.

#### 15. EXTRACT OF ANNUAL RETURN:

As provided under Section 92(3) of the Act, the extract of annual return is given in Annexure II in the prescribed Form MGT-9, which forms part of this report.

#### 16. MATERIAL CHANGES:

There have been no material changes and commitments affecting the financial position of the company, which have occurred since 31<sup>st</sup> March 2018, being the end of the Financial Year of the Company to which financial statements relate and date of the report.

# 17. CHANGES IN ACCOUNTING POLICY

The Company has changed the method of computation of depreciation of fixed assets to comply in accordance with the provisions of Schedule II of Companies Act 2013, and have written off the balance book value of the fixed assets with the reserve.

# 18. SIGNIFICANT AND MATERIALS ORDERS PASSED BY THE REGULATORS OR COURT TRIBUNALS IMPACTING THE GOING CONCERN STATUS AND COMPANY'S OPERATION IN FUTURE:

There are no significant materials orders passed by the Regulators/ Courts/ Tribunals which would impact the going concern status of the Company and its future operations.

# 19. COMITTEES:

With a view to have a more focused attention on business and for better governance and accountability, and in accordance with the Companies Act 2013, your Board has the following mandatory committees viz. Audit Committee, Stakeholders Relationship Committee, Nomination and Remuneration Committee. The details of the committee with terms of reference along with composition and meeting held during the year are provided in the Report on Corporate Governance, a part of this Annual Report.

## **AUDIT COMMITTEE:**

The Audit committee acts as a link between the statutory and internal auditors and the Board of Directors its purpose is to assist the Board in fulfilling the oversight responsibilities of monitoring financial reporting processes, reviewing the company's established systems and processes for internal financial control, governance and reviewing the Company's statutory and internal audit activities. The committee is governed by its terms of reference which is in line with the regulatory requirements mandated by the Companies Act, 2013 and clause 49 of the Listing Agreements and disclosed in the Corporate Governance report.

Further the Board has recorded all the recommendations of the Audit Committee and accordingly has proceeded with their recommendations.

# VIGIL MECHANISM / WHISTLE BLOWER POLICY:

Your company is committed to adhere to the highest standards of ethical, moral and legal conduct of business operations. To maintain these standards, the Company encourages its employees who have concerns about suspected misconduct to come forward and express these concerns without fear of punishment and unfair treatment. The company has adopted a Whistle Blower policy to establish a vigil mechanism for directors and employees to report concerns about unethical behavior, actual or suspected fraud or violation of the Codes of conduct or ethics policy.

# NOMINATION AND REMUNERATION COMMITTEE:

Pursuant to section 178 of companies Act 2013 and clause 49 of Listing Agreement, the company has renamed its existing Remuneration committee as Nomination & Remuneration Committee under the new provisions and revised the terms of reference accordingly. The details of terms are disclosed in the Corporate Governance report.

The Nomination & Remuneration committee has revised its existing remuneration policy and framed it as per section 178(3) of Companies Act 2013 and clause 49 of Listing Agreements. The policy of the company on remuneration of Directors, KMPs and other employees and appointment of Director including criteria for determining the qualification, experience positive attributes and independence of directors was recommended to board and was duly approved. The summary of the Remuneration policy is stated in the corporate governance report.

#### STAKEHOLDER RELATIONSHIP COMMITTEE:

Pursuant to section 178(5) of Companies Act 2013 and clause 49 of Listing Agreement, the company has renamed its existing investor/Shareholder Grievance Committee as Stakeholders Relationship Committee and revised the terms of reference accordingly. The details of terms are disclosed in the Corporate Governance report, which forms a part to the Annual Report.

# 20. INTERNAL FINANCIAL CONTROL SYSTEMS AND THEIR ADEQUACY:

The company has policy for Internal Financial Control System, commensurate with the size, scale and complexity of its operations. Detailed procedural manuals are in place to ensure that all the assets are safeguarded, protected against loss and all transactions are authorized, recorded and reported correctly. The scope and authority of the Internal Audit function is defined in the Internal financial control policy. The Internal Auditor monitors and evaluates the efficiency and adequacy of Internal Financial control system in the company, its compliance with operating systems, accounting procedures and policies. To maintain its objectivity and independence, the internal auditor reports to the Chairman of the Audit Committee of the Board, the internal audit report on quarterly basis and some are reviewed by the committee. The observation and comments of the Audit Committee are placed before the board.

The details in respect of internal financial control and their adequacy are included in the management discussion & analysis, which forms part of this report.

# 21. PARTICULARS OF LOANS, GUARANTEES AND INVESTMENTS:

The particulars of loans, guarantees and investments have been disclosed in the financial statements.

# 22. DEPOSITS:

The said clause is not applicable and the company does not accept any deposits. The board of directors has duly passed a resolution in their meeting giving effect to the aforesaid statement.

# 23. PARTICULARS OF CONTRACTS OR ARRANGEMENTS WITH RELATED PARTIES:

No contract or arrangements were entered into by the Company with related parties referred to in sub-section (1) of section 188 of the Companies Act, 2013

#### 24. PARTICULARS OF EMPLOYEES:

The information required pursuant to Section 197 read with rule 5 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 in respect of employees of the Company, will be provided upon request. In terms of Section 136 of the Act, the reports and accounts are being sent to the members and others entitled thereto, excluding the information on employees' particulars which is available for inspection by the members at the Registered office of the company during business hours on working days of the company up to the date of ensuing Annual General Meeting. If any member is interested in inspecting the same, such member may write to the company secretary in advance

#### 25. CORPORATE GOVERNANCE REPORT:

Pursuant to clause 49 of the Listing Agreement with the Stock Exchanges, the report on Corporate Governance and Management Discussion & Analysis forms part of the Annual Report. The Certificate from Auditor of the company confirming compliance with the conditions of Corporate Governance as stipulated under clause 49 also constitute an integral part of the Annual Report.

#### 26. DISCLOSURE ON POLICY AGAINST SEXUAL AND WORKPLACE HARASSMENT:

The company has adopted the policy on redressal of Sexual and Workplace harassment as per the Sexual Harassment of Women at Workplace [Prevention, Prohibition and Redressal] Act, 2013 ["Sexual Harassment Act"]. The Company believes that it is the responsibility of the organization to provide an environment to its employee which is free of discrimination, intimidation and abuse and also to protect the integrity and dignity of its employees and also to avoid conflicts and disruptions in the work environment. Further there stood no cases filed during the year under review.

# 27. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION AND FOREIGN EXCHANGE EARNINGS & OUTGO:

Since the Company does not own any manufacturing facility, the requirements pertaining to disclosure of particulars relating to conservation of energy, technology absorption and foreign exchanges earning and outgo, as prescribed under the Companies Rules, 1988, are not applicable.

# 28. LISTING WITH STOCK EXCHANGES:

The Company confirms that it has paid the Annual Listing Fees for the year 2017-2018 to CSE where the Company's Shares are listed.

# 29. DIRECTORS' RESPONSIBILITY STATEMENT:

The Directors' Responsibility Statement referred to in clause (c) of sub-section (3) of Section 134 of the Companies Act, 2013, shall state that—

- a. In the preparation of the annual accounts for the year ended March 31, 2018, the applicable accounting standards read with requirements set out under Schedule III to the Act, have been followed and there are no material departures from the same;
- b. The Directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company as at March 31, 2018 and of the profit of the Company for the year ended on that date;
- c. The Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- d. The Directors have prepared the annual accounts on a 'going concern' basis;
- e. The Directors have laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and are operating effectively; and
- f. The Directors have devised proper systems to ensure compliance with the provisions of all applicable laws and that such systems are adequate and operating effectively.

30. LEGAL AND OTHER INFORMATION; NOT AFFECTING GOING CONCERN STATUS AND COMPANY'S OPERATIONS IN FUTURE:

There are no significant materials which would impact the going concern status of the Company and its future operations.

# 31. ACKNOWLEDGEMENTS:

Your Directors take the opportunity to thanks the Regulators, Organizations and Agencies for the continued help and co-operation extended by them. The Directors also gratefully acknowledge all stakeholders of the company viz. customers, members, vendors, banks and others business partners for the excellent support received from them during the year. The Directors place on record their sincere appreciation to all employees of the Company for their unstinted commitment and continued contribution of the company.

Samir Biswas
Managing Director
DIN - 07834496
Signing as per Board resolution passed

Place: Mumbai Date:29.05.2018

Corporate Governance Report (Forming part of the Board Report for the year ended 31st March, 2018)

#### 1. COMPANY'S PHILOSOPHY ON CODE OF GOVERNANCE:

Shyama Infosys Ltd philosophy on Corporate Governance aims to build integrity, emphasis on quality services and transparency in its dealing with all stakeholders. Your company continues to focus its strength, strategies and resources to become a truly global financial service provider. It is the earnest endeavor of the Company to have focus on Corporate Governance by increasing accountability and transparency to its shareholders, bankers, customers, employees other associated persons and the society as a whole. The company's policy is reflected by the values of transparency, professionalism and accountability. The company constantly strives towards betterment of these aspects and thereby perpetuates and maintains excellent relations across all levels and proper compliance with all applicable legal and regulatory requirements. We believe that Corporate Governance is a journey to constantly improving sustainable value creation and is an upward moving target.

#### 2. BOARD OF DIRECTORS:

The board of Shyama Infosys Ltd comprises of eminent members with a balanced composition of executive and non executive directors, including Independent Directors. The Board of Directors comprises of highly professionals drawn from diverse fields. They bring with them a wide range of skills and experience to the Board, which enhances the quality of the Board's decision making process. The Chairman of the Board is an Executive Director. MS Swati Garg has been appointed as Director complying the rule to have one women director in Board and she is also the CFO of the company

As on 31st March 2018, the composition of board consists of the following members:

Category	No. of directors
Independent Directors	6
Non Executive Director	4
CFO	1
Executive Director (including Chairman & MD )	1
Total Board Members	6

Meetings, attendance and proceeding of Board meeting:

During the year under review, 15 (Fifteen) meetings of the Board were convened and held on the following dates: 1st April 2017, 7th May 2017, 26th May 2017, 15th June 2017, 29th July 2017, 31st August 2017, 18th September 2017, 22nd October 2017, 3RD November 2017, 8th December 2017, 21st January 2018, 10th February 2018, 22nd February 2017, and 31st March 2017 with a maximum gap of one hundred and twenty days between any two meeting. The dates of the meeting were decided well in advance and are well conducted with structured agenda. All the agenda items are backed by necessary supporting information and documents (except for the critical price sensitive information, which is circulated at the meeting) to enable the Board to take informed decisions. Additional agenda items in the form of "Other Business" are included with the permission of the Chairman. Agenda papers are generally circulated seven days prior to the Board Meeting. In case of urgency of business items, the resolutions are passed by circulation and later placed in the ensuing Board Meeting for ratification / approval. Apart from the Board members, the Company Secretary is also invited to attend all the Board Meetings.

Details of Attendance at the board meetings and AGM of Directors for 2017-2018 are given below:

	N	o. of Meetings	
Name of Director			Attendance at the AGM held on
	Held	Attended	
Mukesh Kumar Agarwal	15	15	Yes
Pradeep Kumar Garg	10	10	Yes
Pradip Dey	. 15	15	Yes
Swati Garg (CFO)	15	15	Yes
Rakesh Bajaj	15	15	Yes
Raj Kumar Tharad	10	10	Yes
Samir Biswas	5	5	N.A.
Gobinda Majumder	5	5	N.A.

# Directors Resigned / Retired during the year :

Mr. Pradeep Kumar Garg and Mr. Raj Kumar Tharad, Director's resigned from the Board of Director and Mr. Samir Biswas and Mr. Gobinda Majumder appointed Director of the Company during the Financial Year 2017-18, Mr. Gobinda Majumder, to be appointed as Director of the Company who was appointed as additional Director of the Company dated 08<sup>th</sup> December, 2017

# Induction & Training of Board Members:

On appointment, the concerned Director is issued a Letter of Appointment setting out in detail, the terms of appointment, duties, responsibilities and expected time commitments. Each newly appointed Independent Director is taken through a formal induction program including the presentation from the Managing Director on the Company's business and other important aspects. The Company Secretary briefs the Director about their legal and regulatory responsibilities as a Director. On the matters of specialized nature, the Company may engage outside experts/consultants for presentation and discussion with the Board members.

# 3. CODE OF CONDUCT FOR DIRECTORS AND SENIOR MANAGEMENT PERSONNEL:

The Board of Directors has laid down a Code of Conduct for Business and Ethics (the Code) for all the Board members and all the employees in the management grade of the Company. The Code covers amongst other things the Company's commitment to honest & ethical personal conduct, fair competition, sustainable environment, health & safety, transparency and compliance of laws & regulations etc.. The Code of Conduct is posted on the website of the Company. All the Board members and senior management personnel have confirmed compliance with the code.

# 4. CODE OF CONDUCT FOR DIRECTORS AND SENIOR MANAGEMENT PERSONNEL: PREVENTION OF INSIDER TRADING CODE:

As per SEBI (Prevention of Insider Trading) Regulation, 1992, the Company has adopted a Code of Conduct for Prevention of Insider Trading with a view to regulate trading in securities by the Directors and designated employees of the Company. The Code requires pre-clearance for dealing in the Company's shares and prohibits the purchase or sale of Company shares by the Directors and the designated employees while in possession of unpublished price sensitive information in relation to the Company and during the period when the Trading Window is closed. The trading window is closed during the time of declaration of results and occurrence of any material events as per the code The Compliance Officer is responsible for implementation of the Code. During the year under review there has been due compliance with the said code. All Board Directors and the designated employees have confirmed compliance with the Code. Further pursuant to applicability of SEBI (Insider Trading) Regulation 2015, the company had duly adopted a Code of code of practices and procedures for fair disclosure of Unpublished Price Sensitive Information (UPSI) and Code of Conduct for Regulation, Monitoring and reporting of Trading by Insiders.

## 5. COMMITTEES OF THE BOARD

## A. Audit committee:

The present Audit Committee of the Board of Directors fulfills the requirements of the Companies Act, 2013 as well as the Listing Agreement. The Audit Committee of the Company consists of 3 directors. During the year under review, 4 Audit Committee Meetings were held.

The composition of the Audit Committee and the attendance of each director at this meeting was as follows:

Sr. No.	Members of Audit Committee	No. of meetings attended
1	Pradip Dey	4
2	Rakesh Bajaj	4
3	Mukesh Kumar Agarwal	4

Audit Committee is responsible for reviewing with the management the annual financial statement before submission to the Board. The main function of audit Committee is to supervise the company's financial reporting process and the disclosure of its financial information to ensure that the financial statements are correct.

# B. Nomination and Remuneration Committee (Formerly known as Remuneration Committee)

Pursuant to section 178 of Companies Act 2013 and clause 49 of listing agreement, the board has renamed the existing remuneration committee as "Nomination and Remuneration Committee". The board revised the terms of reference of the committee in its meeting held, The term of reference of committee is as under:

• To formulate the criteria for determining qualifications, positive attributes and independence for appointment of a Directors.

- Formulate and recommend to board policies on remuneration for Directors, Key Managerial Personnel and other employees;
- Identifying and assessing potential individuals in accordance with the Criteria laid down for appointment and reappointment as Directors / Independent Directors on the Board and as Key Managerial Personnels / senior
  management and recommend to the Board their appointment and removal.
- To formulate the criteria for performance evaluation of all Directors and the Board.
- To devise a policy on Board Diversity.

### Composition and meeting details:

As on 31st March 2018, the Nomination and remuneration committee consist of the following non executive members. The chairman being the Independent Director. The board in their meeting held on 10th February 2018, reconstituted its Nomination & Remuneration committee. The committee met four times in the year 2017-2018.

Sr. No.	Members of Audit Committee	No. of meetings attended
1	Mukesh Kumar Agarwal	1
2	Rakesh Bajaj	14
3	Raj Kumar Tharad	4

#### Remuneration to KMP and SMP

During the financial year 2017-2018 no payment as remuneration / compensation/ commission etc. to any directors.

# Performance Evaluation:

During the year, the Board adopted a formal mechanism for evaluating its annual performance and as well as that of its Committees and individual Directors, including the Chairman of the Board. The exercise was carried out through a structured evaluation process, whereby a structured questionnaires were prepared covering various aspects of the Boards functioning such as composition of the Board & committees, experience & competencies, performance of specific duties & obligations, governance issues etc. Separate exercise was carried out to evaluate the performance of individual Directors including the Board Chairman who were evaluated on parameters such as attendance, contribution at the meetings and otherwise, independent judgment, safeguarding of minority shareholders interest etc.

The evaluation of the Independent Directors was carried out by the entire Board and that of the Chairman and the Non Independent Directors were carried out by the Independent Directors.

The Directors were satisfied with the evaluation results, which reflected the overall engagement of the Board and its Committees with the Company.

# C. Stakeholder's Relationship Committee:

The Company has set up its Shareholders'/ Investors' Grievance Committee in 2001. The committee deals with the various matters relating to transfer/ transmission of shares/ debentures, issue of duplicate share certificate, review of shares dematerialised and all other related matters, monitors expeditious redressal of investors' grievances, all other matters related to shares/ debentures

The Committee met as and when required in the financial year.

The composition of the committee as at 31st March, 2018 is as under:

Members of Share Transfer and Investors Grievance

- 1. Mukesh Kumar Agarwal
- 2. Rakesh Bajaj
- 3. Pradip Dey

Compliance Officer: Mr. Samir Biswas, the Director of the company is the Compliance Officer of the Company.

The status of investors Queries/ complaints/ grievances received during the year is as under:

No. of investors' queries/ complaints received during the	Pending at the end of	
year	the	No. of pending share transfers
ended 31 <sup>st</sup> March, 2018	Year	
Nil	Nil	Nil

# D) Risk Management:

The company is not required to formulate the Risk management committee but pursuant to revised clause 49 of Listing agreement the company has laid down a well defined risk management mechanism covering the risk analysis, risk exposure and risk mitigation process. The company has already in place its the Risk management policy, which carries out to identify, evaluate, manage and monitor the business and non business risk. The board periodically reviews the risk and suggests steps to be taken to control and mitigate the same. The policy identifies and asses the key risk area, monitor and report compliance and effectiveness of the policy and procedure. The purpose of this policy is to address unanticipated and unintended losses to the human resources, financial assets and property of the Organization without unnecessarily limiting the activities that advance the Organization's mission and goals. The following broad categories of risks have been considered in our risk management framework:

- i. To continuously thrive for available risks in the Organization which directly or indirectly effect the functioning of the organization.
- ii. To ensure the protection of rights & values of Shareholders by establishing a well organized Risk Management Framework.
- iii. Selecting, maintaining and enhancing the risk management tools used by the Program to provide analyses that inform and support the investment actions of the entire Organization.

Market Risk: Risks emanating out of the choices we make on markets, resources and delivery model that can potentially impact our long-term competitive advantage.

Operational Risk: Risks inherent to business operations including those relating to client acquisition, service delivery to clients, business support activities, information security, physical security and business activity disruptions.

Interest Risk: Interest rate risk is the risk where changes in market interest rates might adversely affect an NBFC's financial condition.

Credit Risk: Ownership structure could have a key influence on an NBFC's credit profile in that a strong promoter and strategic fit with the promoter can benefit an NBFC's earning, liquidity and capitalization, and hence its credit profile.

Liquidity Risk: Measuring and managing liquidity needs are vital for effective operation of company. The importance of liquidity transcends individual institutions, as liquidity shortfall in one institution can have repercussions on the entire system.

Human Resource Risk: Human Resource adds value to the entire company by ensuring that the right person is assigned to the right job and that they grow and contribute towards organizational excellence.

Regulations and compliance: The Company is exposed to risk attached to various statutes and regulations.

# 6. GENERAL BODY MEETINGS:

Location and time where last three AGMs were held.

Year	Date	Place	Time
2017	18-09-2017	B-6, Hema Industrial Estate, Sarvodaya Nagar, Joeshwari East, Mumbai – 400060	11.00 A.M
2016	25-09-2016	B-6, Hema Industrial Estate, Sarvodaya Nagar, Joeshwari East, Mumbai – 400060	11.00 A.M
2015	25-09-2015	B-6, Hema Industrial Estate, Sarvodaya Nagar, Joeshwari East, Mumbai – 400060	11.00 A.M

#### 7. DISCLOSURES:

# a) Related Party transaction:

All transactions entered into with Related Parties as defined under the Companies Act, 2013 and Clause 49 of the Listing Agreement during the financial year were in the ordinary course of business and on an arm's length pricing basis and do not attract the provisions of Section 188 of the Companies Act, 2013. There were no materially significant transactions with related parties viz. Promoters, Directors or the Management, or their relatives during the financial year that had potential conflict with the Company's interest. Suitable disclosure as required by the Accounting Standards (AS18) has been made in the notes to the Financial Statements.

There are no pecuniary relationships or transactions of Nonexecutives Directors vis-à-vis the Company which has potential conflict with the interests of the Company at large.

# b) Strictures & Penalties:

No penalties or strictures have been imposed on the Company by Stock Exchange or SEBI or any statutory authority on any matter related to capital markets during the last three years.

# c) Compliance With Accounting standards:

The Company has followed all relevant Accounting Standards notified by the Companies (Accounting Standards) Rules, 2006 while preparing Financial Statements.

### d) Whistle blower policy and its affirmation:

The Board and Audit committee in their meeting held, has duly established, reviewed & approved a mechanism for employees & directors to report concerns about unethical behavior, actual or suspected fraud, or violation of our code of conduct. It also provides for adequate safeguards against victimization of employees & directors who avail of the mechanism, and also allows direct access to the Chairperson of the audit committee in exceptional cases The company has framed a Whistle Blower Policy / Vigil mechanism to deal with instances of fraud and mismanagement, if any. We affirm that no employee of the Company was denied access to the Audit Committee.

As per the requirement of the clause, Mr. Pradip Dey, Director has affirmed that that there stood no complaint in regard to the said clause.

- e) The Independent Directors have confirmed that they meet the criteria of 'Independence' as stipulated under Clause 49 of the Listing Agreement.
- f) Business risk evaluation and management is an ongoing process within the company. The company has been addressing various risks impacting the company and the policy of the company on risk management is provided elsewhere in this annual report.
- g) During the year ended 31st March, 2018, the Company does not have any material listed/unlisted subsidiary companies as defined in Clause 49 of the Listing Agreement.

## h) Director Certification:

The Director have issued certificate pursuant to the provisions of Clause 49 of the Listing Agreement certifying that the financial statements do not contain any untrue statement and these statements represent a true and fair view of the Company's affairs. The said certificate is annexed and forms part of the Annual Report.

- i) Compliance with Mandatory requirements and adoption of the non –mandatory requirements of this clause: Pursuant to said clause, all mandatory requirements are disclosed herein the report further board has also fulfilled the nom mandatory requirement in connection with the following:
  - The Auditors have expressed no qualification in their report for the year ended 31st Mach 2018.
  - The Internal auditor reports to the Audit Committee.

# j) Policy against Sexual and Workplace Harassment

The Company values the dignity of individuals and strives to provide a safe and respectable work environment to all its employees. The Company believes to protect the integrity and dignity of its employees and also to avoid conflicts and disruptions in the work environment due to such cases. The Company has put in place a 'Policy on Sexual Harassment' as per the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 ("Sexual Harassment Act"). As per the policy, any employee may report his / her complaint to the Redressal Committee formed for this purpose. We affirm that adequate access was provided to any complainant who wished to register a complaint under the policy, during the year. There has no case placed before the committee.

#### k) Familiarization program for Independent Directors:

The Board members are provided with necessary documents/ brochures, reports and internal policies to enable them to familiarise with the Company's procedures and practices. The Company has conducted the familiarisation program for Independent Directors appointed during the year. The Program aims to provide insights into the Company to enable the Independent Directors to understand its business, its strategies, industry dynamics and its growth plan and to assist them in performing their role, responsibilities & duties as Independent Directors of the Company.

# I) Reconciliation of Share Capital Audit:

Pursuant to Clause 47(c) of the Listing Agreement with the Stock Exchanges, certificates, on half-yearly basis, have been issued by a Chartered Accountant -in-Practice for due compliance of share transfer formalities by the Company.

The Chartered Accountant-in-Practice carried out a Reconciliation of Share Capital Audit to reconcile the total admitted equity share capital with the National Securities Depository Limited (NSDL) and the Central Depository Services (India) Limited (CDSL) and the total issued and listed equity share capital. The audit report confirms that the total issued/paid-up capital is in agreement with the total number of shares in physical form and the total number of dematerialized shares held with NSDL and CDSL.

#### 8. MEANS OF COMMUNICATION:

The unaudited quarterly / half yearly results are announced within forty-five days of the close of the quarter. The audited annual results are announced within sixty days from the close of the financial year as per the requirements of the Listing Agreement with the Stock Exchanges. The aforesaid results are send to the stock exchanges where the company shares are listed and traded as soon as approved by board.

The Company also informs by way of intimation to exchanges where the shares of the company are listed and traded all price sensitive matters or such other matters, which in its opinion are material and of relevance to the members.

The quarterly, half yearly and Annual Financial Results of the company are published in the newspaper in India and posted on the website of the company www.tripurarifinvest.co.in The quarterly, half yearly, Annual Financial Results and other statutory filings are submitted with Stock Exchanges in accordance with the Listing Agreement and also posted with the Stock Exchanges through their online filing system.

New and press release as available are posted on the website of the company, during the year under review there were no such new release.

As the company does not have any institutional investors and angel investors, so the said clause is not applicable and will be complied if in the course of action it attracts.

The Annual Report is circulated to all members, and is also available on the Company's website. The Annual Report of the Company for the financial year ended on 31st March 2018 shall be emailed to the members whose email addresses are available with the depositories or are obtained directly from the members, as per section 136 of the Companies Act, 2013 and Rule 11 of the Company (Accounts) Rules, 2014. For other members, who have not registered their email addresses, the Annual Report shall be sent at their registered address. If any member wishes to get a duly printed copy of the Annual Report, the Company will send the same, free of cost, upon receipt of request from the member.

The Management Discussion and Analysis Report forms a part of the Annual Report.

In case of appointment or re-appointment of a Director, members are provided a brief resume of the Director, the nature of his / her expertise in specific functional areas, the names of companies in which he / she holds Directorship, and

membership of committees of the Board. As required under Clause 49 IV(G)(i), particulars of Directors seeking appointment /reappointment are given in the Explanatory Statements to the Notice of the ensuing Annual General Meeting.

The Auditors' Certificate of Corporate Governance is annexed with the Directors' Report and shall be sent to the stock exchange along with the Annual Report filed by the Company.

The Company has registered itself on SCORES and endeavours to resolve all investor complaints received through SCORES or otherwise within 15 days of the receipt of the complaint. During the year, the Company has not received any investor complaints through SCORES.

#### 9. GENERAL SHAREHOLDER INFORMATION:

# 10. a. Annual General Meeting

Date & Time	29 <sup>th</sup> September 2018 at 11:00 A.M.		
Venue	B-6, Hema Industrial Estate, Sarvodaya Nagar,		
Joeshwari East, Mumbai – 400060			

# b. Financial Calendar (Tentative)

, ,	
Financial reporting for the quarter ending June 30, 2018	End of July 2018
Financial reporting for the quarter ending September 30, 2018	End of October 2018
Financial reporting for the quarter ending December 31, 2018	End of January 2019
Financial reporting for the quarter /year ending March 31, 2019	End of May, 2019
Annual General Meeting for the year ending 31st March 2019	Last Week of September 2019

c. Date of Book closure: 24<sup>th</sup> September 2018 to 29<sup>th</sup> September 2018

d. Dividend Payment Date : No dividend has been recommended by the Board

e. Listing on Stock Exchanges: Bombay Stock Exchange Ltd.

The Calcutta Stock Exchange Association Ltd.

f. Listing fees paid : No Outstanding Listing Fees

g. Market Price data : There were no trading in the Script.

# h. Registrar and Transfer Agents:

For Physical and Dematerialised Form	Niche Technologies Limited
	Kolkata - 700 001

# i. Distribution of shareholding as on 31st March, 2018

No. of Equity Shares held	No. of Shareholders holding shares	%	No. of shares held	%
1-500		53.89	189700	1.86
501-1000	223	25.14	198900	1.98
1001-2000	47	5.30	733000	0.73
2001-3000	22	2.48	56900	0.57
3001-4000	11	1.24	39900	0.40
4001- 5000	17	1.92	81900	0.81
5001 – 10000	18	2.03	146600	1.46
10001 and above	71	8.00	9280200	92.21
Total	887	100.00	10064400	100.00

j. Dematerialisation of Shares and Liquidity:

Trading in the securities of the Company is permitted only in dematerialized form as per notification issued by the Securities & Exchange Board of India (SEBI).

Details of use of public funds obtained in the last three years : No funds have been raised from the public in the last 3 k. years.

- I. Outstanding GDRs / ADRs / Warrants or any convertible instruments, conversion data likely impact on equity: N.A.
- m. Plant Locations: N.A.

# n. Investors Correspondence:

	For Investor's correspondence and	
1	queries,	The Compliance Officer
	investors can write to the Company's	Shyama Infosys Ltd
	Registered Office.	B-6, Hema Industrial Estate, Sarvodaya Nagar, Joeshwari East, Mumbai – 400060

For and on behalf of the Board of Directors

Signing as per Board resolution passed

Place: Kolkata Date: 29.05.2018

# **DECLARATION ON CODE OF CONDUCT**

I, SAMIR BISWAS, Director of SHYAMA INFOSYS LIMITED having its Registered Office at B-6, Hema Industrial Estate, Sarvodaya Nagar, Joeshwari East, Mumbai – 400060 hereby declare that the Company has formulated a code of conduct for its Directors and Senior Management Personnel and that all Board Members and Senior Management Personnel have affirmed compliance of the code for the Financial Year 2017-18.

**SAMIR BISWAS** 

(DIRECTOR)

Place: Mumbai

Date: 29.05.2018

# **CERTIFICATION BY DIRECTOR**

We hereby certify that for the financial year, ending 31<sup>st</sup> March 2018. On the basis of the review of the financial statements and the cash flow statement and to the best of our knowledge and belief that: -

- 1. These statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
- 2. These statements together present a true and fair view of the Company's affairs and are in compliance with existing accounting standards, applicable laws and regulations.
- 3. There are, to the best of our knowledge and belief, no transactions entered into by the Company during the year 2017-18 which are fraudulent, illegal or violative of the Company's code of conduct.
- 4. We accept responsibility for establishing and maintaining internal controls. We have evaluated the effectiveness of the internal control systems of the Company and we have disclosed to the auditors and the Audit Committee those deficiencies, of which we are aware, in the design or operation of the internal control systems and that we have taken the required steps to rectify these deficiencies.
- 5. We further certify that:
  - (a) there have been no significant changes in internal control during this year.
  - (b) there have been no significant changes in accounting policies during this year.
  - (c) there have been no instances of significant fraud of which we have become aware and the involvement therein, of management or an employee having a significant role in the Company's internal control system

PRADIP DEY Director SAMIR BISWAS
Managing Director

Place: Mumbai Date: 29.05.2018

To

The Members of SHYAMA INFOSYS LIMITED

# **AUDITORS' CERTIFICATE**

We have examined the compliance of conditions of Corporate Governance by SHYAMA INFOSYS LIMITED for the year ended on March 31, 2018 as stipulated in Clause 49 of the listing agreement of the Company with the Stock Exchange.

The compliance of conditions of Corporate Governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof, adopted by the Company for ensuring the compliance of the conditions of Corporate Governance. It is neither an audit nor an expression of opinion on the financial statements of the Company.

In our opinion and to the best of our information and explanations given to us, we certify that the Company has complied with the conditions of Corporate Governance as stipulated in Clause 49 of the above-mentioned listing agreement.

We further state that such compliance is neither an assurance as to the future viability of the Company nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

For S K DAS & ASSOCIATES Chartered Accountants

T K DATTA (Partner) M. No: 051814

Place : Kolkata Dated :29.05.2018

2018

#### MANAGEMENT DISCUSSION AND ANALYSIS

### Industry Structure and Development - Overview

With virtually all finance company business lines coming under greater competitive pressure, defining strategic initiatives and backing each with the necessary resources has become imperative for success. On the consumer side of the business, the ability to compete in various product offerings often is dictated by operational efficiencies and economies of scale. In this respect NBFC's face problems of high cost of funds because they lack the nation wide branch network and have a comparatively lower Tier-I and Tier-II capital base.

#### Opportunities, threats, risks and concerns

The economy is expected to continue with GDP growth rate in the current year. The increased thrust on the infrastructure sector, including power, roads, telecom etc. will continue to provide excellent investment opportunities in the future. Moreover, the growth of the service sector presents new opportunities for the financial services industry in India.

Your Company faces stiff competition from Nationalised, Foreign and Private Banks due to its ability to grant loan at a considerably low rate of interest.

The Company has it own specific risks that are particular to its business and its environment within which it works including fluctuation of interest rates, economic cycle etc. Your company manages this risk by maintaining prudent and commercial business practices and a comprehensive Risk Management Policy.

#### **Future Outlook**

Your Company intends to invest in businesses related to infrastructure, telecommunication, software etc. in the coming years since it sees growth in these areas. It will definitely try to establish itself and remain as a strong player in the finance industry. With the Capital market expected to be in a better mood than the previous few years and with our efforts we can look forward to a prosperous year for the company.

#### Internal Control systems and their adequacy

The Company has in place adequate internal control systems and procedures commensurate with the size and nature of its business. These procedures are designed to ensure:

That all assets and resources are used efficiently and are adequately protected;

That all internal policies and statutory guidelines are complied within letter & spirit; The accuracy and timing of financial reports and management information.

# Financial operational performance.

The financial statements have been prepared in compliance with the requirements of the Companies Act, 1956 and Generally Accepted Accounting Principles (GAAP) in India.

# Material Development in Human Resources / industrial relations/ number of people employed.

The Company believes that people are the key ingredient to the success of an organization. Looking after people makes good business sense because, if people are motivated, service excellence will follow. The Company recognizes the importance and contribution of its Human resources towards its growth and development and is committed to the development of its people.

# Cautionary statement

Statement in the Management's Discussion and Analysis describing the Company's projections estimates, expectations or predictions may be forward looking predictions within the meaning of applicable securities laws and regulations. These forward-looking statements are based on certain assumptions and expectations of future events over which the Company exercises no control. The Company cannot guarantee that these assumptions and expectations are accurate or will be realized. Actual results may differ materially from such estimates, projections, etc. whether expressed or implied.

PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA SHIV MANDIR BADA BEHRA KONNAGAR HOOGHLY-712246 CONTACT:-+919681671881 EMAIL:-DURGESHJHA59GMAIL.COM

# SECRETARIAL AUDIT REPORT

For the year ended 31.03.2018

[Pursuant to Section 204(1) of the Companies Act, 2013 and Rule No. 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014]

To,
The Members
SHYAMA INFOSYS LIMITED
8.6, HEMA INDUSTRIAL ESTATE
SARVODAYA NAGAR, JOGESHWARI EAST
MUMBAI 400 060

I have conducted the secretarial audit of the compliance of applicable statutory provisions and the adherence to good corporate practices by SHYAMA INFOSYS LIMITED (hereinafter called the Company). Secretarial Audit was conducted in a manner that provided us a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon. Based on our verification of the books, papers, minute books, forms and returns filed and other records maintained by the Company and also the information provided by the Company, its officers, agents and authorized representatives during the conduct of secretarial audit, I hereby report that in my opinion, the Company has, during the audit period ended on 31.03.2018,complied with the statutory provisions listed hereunder and also that the Company has proper Board-processes and compliance-mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

Management's Responsibility for Secretarial Compliances
 The Company's Management is responsible for preparation and maintenance of secretarial records and for devising proper systems to ensure compliance with the provisions of applicable laws and regulations.

Auditor Responsibility
 Our responsibility is to express an opinion on the secretarial records, standards and procedures followed by the company with respect to secretarial compliances,

I believed that audit evidence and information obtained from company's management is adequate and appropriate for me to provide a basis of my opinion.

Based on my verification of the company's books, papers, minute books, forms and returns filed and other records maintained by the company and also the information provided by the company, its officers, agents, and authorised representative during the conduct of secretarial audit, we hereby report that in my opinion, the company has during the audit period covering the financial year ended on march 31, 2018 complied with the statutory provisions listed hereunder and also that the company has proper Board-processes and subject to the reporting made hereinafter.



PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA SHIV MANDIR BADA BEHRA KONNAGAR HOOGHLY-712246 CONTACT:- +91 9681671881 EMAIL:- DURGESHJHA59GMAIL.COM

I have examined the books, papers, minute books, forms and returns filed and other records maintained by the Company for the financial year ended on 31st March, 2018 according to the provisions of:

- (i) The Companies Act, 2013 (the Act) and the Rules made thereunder;
- (ii) The Securities Contracts (Regulation) Act, 1956 ('SCRA') and the Rules made thereunder;
- (iii) The Depositories Act, 1996 and the Regulations and Bye-laws framed thereunder;
- (iv) Foreign Exchange Management Act, 1999 and the Rules and Regulations made thereunder to the extent of Foreign Direct Investment, Overseas Direct Investment;- As Reported To Us, There Were No FDI, ODI , OR ECB transaction in the company during the year under review;
- (v) The following Regulations and Guidelines prescribed under the Securities and Exchange Board of India Act, 1992 ('SEBI Act') to the extent applicable to the Company:-
- (a) The Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers)Regulations, 2011;
- (b) The Securities and Exchange Board of India ( Prohibition of Insider Trading) Regulations, 1992;
  - (c) The Securities and Exchange Board of India ( Issue of Capital and Disclosure Requirements)Regulations, 2009:No new securities were issued during the year;
- (d) The Securities and Exchange Board of India (Employee Stock Option Scheme an Employee Stock Purchase Scheme) Guidelines, 1999; No instance were reported during the year;
  - (e) The Securities and Exchange Board of India (Issue and Listing of Debt Securities) Regulations, 2008: No instance were reported during the year;
- (f) The Securities and Exchange Board of India (Registration to an Issue and Share Transfers Agents) Regulations, 1993
- (e) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009: **No delisting was done during the year;**
- (h) The Securities and Exchange Board of India (Buyback of Securities ) Regulations, :No buyback was done during the year;
- (vi) Other Laws applicable specifically to the Company:
  - a) Drugs and Cosmetics Act, 1940
  - b) Industrial Disputes Act, 1947
  - c) The Payment of Wages Act, 1936
  - d) The Minimum Wages Act, 1948
  - e) Employee State Insurance Act, 1948
  - f) The Employee Provident Fund and Miscellaneous Provisions Act, 1952
  - g) The Payment of Bonus Act, 1965
  - h) The Payment of Gratuity Act, 7972
  - i) The Contract Labour(Regulation and Abolition) Act, 1970
  - j) The Maternity Benefits Act, 1961
  - k) CompetitionAct,2A02



PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA
SHIV MANDIR BADA BEHRA
KONNAGAR HOOGHLY-712246
CONTACT:- +91 9681671881
EMAIL:- DURGESHJHA59GMAIL.COM

- 1) The Income Tax Act, 1961
- m) Shops and Establishments Act, 1948
- n) Legal Metrology Act, 2009
- o) Drugs(Pricing Control) Order 2013
- p) The Central Excise Act, 1944
- q) The Customs Act, L962
- r) The Finance Act, 1994

I have also examined compliance with the applicable clauses of the following:

- (i) Secretarial Standards issued by The Institute of Company Secretaries of India
- (ii) Listing Agreements entered into by the Company with the Stock Exchanges and newly enforced SEBI (Listing Obligations & Disclosure Requirements) Regulation, 2015.

I report that, during the period under review, the Company has generally complied with the provisions of the Act, Rules, Regulations, Guidelines etc. mentioned above.

I further report that, there were no events/actions in pursuance of:

(a) The Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements)

Regulations, 2009.

- (b) The Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009:
- (c) The Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998;

I further report that, that the compliance by the Company of applicable financial laws like direct & indirect tax laws and maintenance of financial records and books of accounts has not been reviewed in this audit since the same has been subject to review by statutory financial audit and other designated professionals.

I further report that, The Board of Directors of the Company is duly constituted with proper balance of Executive Directors, Non-Executive Directors and Independent Directors. The changes in the composition of the Board of Directors that took place during the period under review were carried out in compliance with the provisions of the Act.

Adequate notice is given to all directors to schedule the Board Meetings, agenda and detailed notes on agenda were sent at least seven days in advance, and a system exists for seeking and obtaining further information and clarifications on the agenda items before the meeting and for meaningful participation at the meeting.

As per the minutes of the meeting duly recorded and signed by the Chairman the decisions of the Board were unanimous and no dissenting views have been noticed.

I further report that there are adequate systems and processes in the company commensurate with the size and operations of the company to monitor and ensure compliance with applicable laws, rules, regulations and guidelines.



PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA SHIV MANDIR BADA BEHRA KONNAGAR HOOGHLY-712246 CONTACT:- +91 9681671881 EMAIL:- DURGESHJHA59GMAIL.COM

I further report that during the audit period there were no other specific events/actions in pursuance of the above referred laws, rules, regulations, guidelines etc. having a major bearing on the Company's affairs

DURGESH KUMAR JHA

Practising Company Secretary

CP. NO.: 15367 M. NO.: 40224

Place: Kolkata Date: 23.04.2018

PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA SHIV MANDIR BADA BEHRA KONNAGAR HOOGHLY-712246 CONTACT:- +91 9681671881 EMAIL:- DURGESHJHA59GMAIL.COM

"ANNEXURE A.,

To,
The Member,
SHYAMA INFOSYS LIMITED
8.6, HEMA INDUSTRTAL ESTATE
SARVODAYA NAGAR, JOGESHWARI EAST
MUMBAI4OO 060

My report of even date is to be read along with this letter.

- 1. Maintenance of Secretarial records is the responsibility of the management of the Company. My responsibility is to express an opinion on these secretarial records based on our audit.
- 2. I have followed the audit practices and processes as were appropriate to obtain reasonable assurance about the correctness of the contents of the Secretarial records. The verification was done on the test basis to ensure that correct facts are reflected in Secretarial records. I believe that the processes and practices, we followed provide a reasonable basis for our opinion.
- 3. I have not verified the correctness and appropriateness of financial records and books of accounts of the Company.
- 4. Where ever required, I have obtained the Management representation about compliance of laws, rules and regulations and happenings of events etc.
- 5. The compliance of provisions of Corporate and other applicable laws, rules, regulations, standards is the responsibility of the management. Our examination was limited to the verification of procedures on test basis.

6. The Secretarial Audit Report is neither an assurance as to the future viability of the Company nor of efficacy or effectiveness with which the management has conducted the affairs of the Company.

DURGESH KUM Practising Company Secretary

CP. NO.: 15367 M. NO.: 40224

Place: Kolkata Date: 23.04.2018

PRACTICING COMPANY SECRETARIES

SHASTRINAGAR NEAR CHHOTA
SHIV MANDIR BADA BEHRA
KONNAGAR HOOGHLY-712246
CONTACT:- +91 9681671881
EMAIL:- DURGESHJHA59GMAIL.COM

To,
The Board of Directors
SHYAMA INFOSYS LIMITED
8.6, HEMA INDUSTRIAL ESTATE
SARVODAYA NAGAR, JOGESHWARI EAST
MUMBAI 400 060

Sub: Consent to act as Secretarial Auditor under Section 204 of the Companies Act, 2013.

Please refer to your offer letter dated 02<sup>nd</sup> April,2018 on the subject captioned above, I hereby submit

Our consent to act as Secretarial Auditor under the provisions of Section 204 of the Companies Act, 2013

read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

In this regard, I hereby state that I am qualified and eligible to be appointed as Secretarial Auditor under the provisions of Section 204 of the Companies Act, 2013 read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

I further confirm that if appointed, our appointment shall be within the limits prescribed by ICSI for

Maximum number of Secretarial Audits.

Thanking you.

Kolkata

CP No. -15367

M. No.-40224

Change of the control of the

DURGESH KUMAR JHA Practising Company Secretary

CP. NO.: 15367 M. NO.: 40224

Place: Kolkata Date: 02.04.2018

Annexure II to the Board Report

FORM NO. MGT 9	
EXTRACT OF ANNUAL RETURN	
as on financial year ended on 31.03.2018	
Of	
SHAYMA INFOSYS LIMITED	
[Pursuant to Section 92 (3) of the Companies Act, 2013 and rule 12(1) of the Company (Management & Administration) Rules, 2014]	

# I. REGISTRATION & OTHER DETAILS:

I	CIN	L24235MH1996PLC057150		
ii	Registration Date	30/10/1996		
iii	Name of the Company	SHYAMA INFOSYS LIMITED		
iv	Category/Sub-category of the Company	COMPANY LIMITED BY SHARES/ INDIAN NON-GOVERNMENT COMPANY		
V	Address of the Registered office & contact	B-6, Hema Industrial Estate, Sarvodaya Nagar, Jogeswari East, Mumbai		
	details	400060		
vi	Whether listed company	YES		
vii	Name , Address & contact details of the	NICHE TECHNOLOGIES PRIVATE LIMITED		
Registrar & Transfer Agent, if any		D-511, BAGREE MARKET, 71, B R B BASU ROAD		
		KOLKATA – 700001		
		PHONE: 033-2235-7270/7271		
		EMAIL:- nichetechpl@nichetechpl.com		

# II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

All the business activities contributing 10% or more of the total turnover of the company shall be stated :

SL No	Name & Description of main products/services	NIC Code of the	% to total turnover	
		Product /service	of the company	
1.	Computer Soft &Hard ware	7290	48%	
2.	Other Financial Activities	6499	52%	

# III. PARTICULARS OF HOLDING, SUBSIDIARY & ASSOCIATE COMPANIES

SL	Name & Address of the Company	CIN/GLN	HOLDING/	% OF	APPLICABLE	
NO			SUBSIDIARY/	SHARES	SECTION	
			ASSOCIATE	HELD		
NIL						

SHYAMA INFOSYS LIMITED Annual Report 2017-2018

# SHAREHOLDING PATTERN (Equity Share capital Break up as % to total Equity) Category-wise Share Holding IV.

i. Category-w									- ·
Category of Shareholders	No. of Sha	res held at th	e beginning o	t the year	No. of S	of Shares held at the end of the year			% change during the Year
	Demat	Physical	Total	% of Total Share	Demat	Physical	Total	% of Total Shares	. 04.
A. Promoters									
I. Indian									
a)Individual/ HUF	0	1583600	1583600	15.73	0	795600	795600	7.91	7.82
b)Central Govt. or State	0	0	0	0.00	0	0	0	0.00	0.00
Govt.									
c)Bodies Corporates	0	0	0	0.00	0	0	0	0.00	0.00
d) Bank/FI	0	0	0	0.00	0	0	0	0.00	0.00
e) Other (Specify)	0	0	0	0.00	0	0	0	0.00	0.00
Sub Total:(A) (1)	0	1583600	1583600	15.73	0	795600	795600	7.91	7.82
2. Foreign									
a)NRI- Individuals	0	0	0	0.00	0	0	0	0.00	0.00
b)Other Individuals	0	0	0	0.00	0	0	0	0.00	0.00
c) Bodies Corp.	0	0	0	0.00	0	0	0	0.00	0.00
d) Banks/FI	0	0	0	0.00	0	0	0	0.00	0.00
e) Other (Specify)	0	0	0	0.00	0	0	0	0.00	0.00
Sub Total:(A) (2)	0	0	0	0.00	0	0 705000	705000	0.00	0.00
Total Shareholding of	0	1583600	1583600	15.73	0	795600	795600	7.91	7.82
Promoter									
(A)=(A)(1)+(A)(2)								1	
B.Public Shareholding								1	
1. Institutions		0	0	0.00	0	0	0	0.00	0.00
a) Mutual Funds	0	0	0	0.00	0	0	0	0.00	0.00
b) Banks/FI	0	0	0	0.00	0	0	0	0.00	0.00
c) Central Govt.	0	0	0	0.00	0	0	0	0.00	0.00
d) State Govt. e)Venture Capital Fund	0	0	0	0.00	0	0	0	0.00	0.00
f)Insurance Companies	0	0	0	0.00	0	0	0	0.00	0.00
g) FIIs	0	0	0	0.00	0	0	0	0.00	0.00
h)Foreign Venture	0	0	0	0.00	0	0	0	0.00	0.00
Capital Funds	U	U	U	0.00	U	U	U	0.00	0.00
i)Others (specify)	0	0	0	0.00	0	0	0	0.00	0.00
Market Maker	Ü	Ů	v	0.00	Ü	Ŭ	Ü	0.00	0.00
Sub Total (B)(1):	0	0	0	0.00	0	0	0	0.00	0.00
(2)Non Institutions	<u> </u>	Ť	•	0.00		Ť	Ů	0.00	0.00
a)Bodies corporate									
i) Indian	1693600	225800	1919400	19.07	2252700		2542000	25.26	0.00
ii) Overseas	0	0	0	0.00	0		0	0.00	0.00
i)Individual	3385500	0	3385500	33.64	3086100		3582500	35.60	1.96
shareholders holding									
nominal share capital									
upto Rs.2 lakhs	2947300	0	2947300	29.28	2887200		3144300	31.24	0.00
ii)Individual shareholders holding	294/3UU	U	29473UU	29.28	2001200		S144300	31.24	0.00
nominal share capital in									
excess of Rs. 2 lakhs									
c) Others Specify	0	0	0	0.00	0	0	0	0.00	0.00
i) Non Resident Indian	0	0	0	0.00	0	0	0	0.00	0.00
ii) Clearing Member	110600	0	110600	1.10	<u> </u>	0	<u> </u>	0.00	0.00
Sub Total (B)(2):	8255000	225800	8480800	84.27	8226000	1042800	9268800	92.09	0.00
Total Public	8255000	225800	8480800	84.27	8226000	1042800	9268800	92.09	0.00
Shareholding	0_0000		3.55500	`/	33000		3233000	]	3.00
· <del>-</del> ·····									
(B)=(B)(1)+(B)(2)									
(B)=(B)(1)+(B)(2) C. Shares held by	0	0	0	0.00	0	0	0	0.00	0.00
	0	0	0	0.00	0	0	0	0.00	0.00
C. Shares held by	0 8255000	0	0	0.00	0	0	0	0.00	0.00

SHARE HOLDING (	OF PROMOTERS
-----------------	--------------

ii.	SHARE HOLDIN	NG OF PRO	MOTERS	_			-	•
SI No.	Shareholders Name		Shareholding eginning of th		Shareholding at the end of the year			% change in share holding during the Year
		No of shares	% of total shares of the company	% of shares pledged encumbered to total shares	No of shares	% of total shares of the company	% of shares pledged encumbered to total shares	
1	VINOD K. BUK`ALSARIA	435900	4.330	0.00	435900	4.33	0.00	0.00
2	PROMILA B SHARMA	297900	2.959	0.00	297900	2.96	0.00	0.00
3	VANDANA TAYAL	270800	2.690	0.00	61800	.62	0.00	2.07
4	JYOTIKA TAYAL	270800	2.690	0.00	0	0	0.00	0.00
5	USHA DEVI JAIN	144000	1.431	0.00	0	0	0.00	0.00
6	ANIL KUMAR AGARWAL	164200	1.631	0.00	0	0	0.00	0.00
		1583600	15.732	0.00	795600	7.91	0.00	0.00

iii. CHANGE IN PROMOTERS' SHAREHOLDING

SI.		Share holding at	the beginning/ end of	Cumulative Shar	e holding during the	
No.		the Year		year		
		No. of Shares	% of total shares of	No. of Shares	% of total shares of	
			the company		the company	
	NIL					

iv. Shareholding Pattern of top ten Shareholders (other than Directors, Promoters & Holders of GDRs & ADRs)

SI. No	Name	Shareholding at the end of the		Cumulative Shareholding during	
			year	the year	
	For Each of the Top 10 Shareholders	No. of	% of total shares of	No. of	% of total shares of
		shares	the company	shares	the company
1	ANAND AGARWAL	444900	4.42	444900	4.42
2	NILACHAL IRON AND POWER LTD.	366200	3.64	366200	3.64
3	TANU AGARWAL	312500	3.11	312500	3.11
4	SRIJAN VYAPAR PVT. LTD.	306050	3.04	306050	3.04
5	NIKHIL R SHAH	270800	2.69	270800	2.69
6	BABA TRADELINK PVT. LTD.	196500	1.95	196500	1.95
7	SRI KRISHAN AGARWAL	175000	1.74	175000	1.74
8	AVIRAT URJA PRIVATE LIMITED	163000	1.62	163000	1.62
9	SWARN GANGA TRADING PVT. LTD.	159300	1.58	159300	1.58
10	INDRANI PATNAIK	133500	1.33	133500	1.33

٧. Shareholding of Directors & KMP

SI.	Name of Shareholder	Shareholding at the end of the year		Cumulative Sharehold	ding during the year
No		No. of shares	% of total shares of	No. of shares	% of total shares
			the company		of the company
			NIL		

## V. INDEBTEDNESS

Indebtedness of the Company including interest outstanding/accrued but not due for payment

(in Rs.)

	Secured Loans	Unsecured	Deposits	Total
	excluding deposits	Loans		Indebtedness
Indebtness at the beginning of the financial year				
i) Principal Amount	0	0	0	0
ii) Interest due but not paid	0	0	0	0
iii) Interest accrued but not due	0	0	0	0
Total (i+ii+iii)	0	0	0	0
Change in Indebtedness during the financial year				
Additions	0	0	0	0
Reduction	0	0	0	0
Net Change	0	0	0	0
Indebtedness at the end of the financial year				
i) Principal Amount	0	0	0	0
ii) Interest due but not paid	0	0	0	0
iii) Interest accrued but not due	0	0	0	0
Total (i+ii+iii)	0	0	0	0

# VI. REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A. Remuneration to Managing Director, Whole time director and/or Manager:

SI. No	Particulars of Remuneration	Total Amount (in Rs.)
1.	Gross salary	
	(a) Salary as per provisions contained in section 17(1) of the Income Tax. 1961.	0.00
	(b) Value of perquisites u/s 17(2) of the Income tax Act, 1961	0.00
	(c) Profits in lieu of salary under section 17(3) of the Income Tax Act, 1961	0.00
2	Stock option	0.00
3	Sweat Equity	0.00
4	Commission	
	- as % of profit	0.00
	- others (specify)	0.00
5	Others, please specify – Director Sitting Fees	0.00
	Total	0.00

# B. Remuneration to Other Director

1. Independent Director

Particulars of Remuneration	Total Amount (in Rs.)
(a) Fee for attending board committee meetings	0.00
(b) Commission	0.00
(c) Others, please specify	0.00
Total (B1)	0.00

# 2. Other Non-Executive Director

Particulars of Remuneration	Total Amount (in Rs.)
(a) Fee for attending board committee meetings	0.00
(b) Commission	0.00
(c) Others, please specify	0.00
Total (B2)	0.00

Total (B) = (B1) + (B2) = Rs. Nil

· SHYAMA INFOSYS LIMITED Annual Re	port 2017-2018

A. REMUNERATION TO KEY MANAGERIAL PERSONNEL OTHER THAN MD/MANAGER/WTD

SI.	Particulars of Remuneration	Total
No		(in Rs.)
1.	Gross salary	
	(a) Salary as per provisions contained in section 17(1) of the Income Tax. 1961.	0.00
	(b) Value of perquisites u/s 17(2) of the Income tax Act, 1961	0.00
	(c) Profits in lieu of salary under section 17(3) of the Income Tax Act, 1961	0.00
2	Stock option	0.00
3	Sweat Equity	0.00
4	Commission	
	- as % of profit	0.00
	- others (specify)	0.00
5	Others, please specify – Director Sitting Fees	0.00
	Total	0.00

VII. PENALTIES/PUNISHMENT/COMPPOUNDING OF OFFENCES

Туре	Section of the	Brief	Details of Penalty/ Punishment/	Authority	Appeal made if		
	Companies	Description	Compounding fees imposed	(RD/ NCLT/	any (give details)		
	Act			Court)			
A. COMPANY							
Penalty							
Punishment			NIL				
Compounding							
B. DIRECTORS							
Penalty							
Punishment	NIL						
Compounding							
C. OTHER OFFICE	R IN DEFAULT						
Penalty		•		•	_		
Punishment	NIL						
Compounding							

#### **Independent Auditors' Report**

To The Members of Shyama Infosys Limited

We have audited the accompanying financial statements of Shyama Infosys Limited ('the company'), which comprises the Balance Sheet as at 31<sup>st</sup> March 2018, the Statement of Profit and Loss, the Cash Flow Statement for year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements:

The Company's Board of Directors is responsible in terms of the requirements of the Companies Act, 2013 ('the Act') with respect to the preparation and presentation of these financial statements that give a true and fair view of the financial position, financial performance and cash flows of the Company in accordance with the accounting principles generally accepted in India, including the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014. This responsibility also includes the maintenance of adequate accounting records in accordance with the provision of the Act for safeguarding of the assets of the Company and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility:

Our responsibility is to express an opinion on these financial statements based on our audit. While conducting the audit, we have taken into account the provisions of the Act, the accounting and auditing standards and matters which are required to be included in the audit report under the provisions of the Act and the Rules made there under.

We conducted our audit in accordance with the Standards on Auditing specified under Section 143(10) of the Act. Those Standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the Company's preparation of the financial statements that give true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on whether the Company has in place an adequate internal financial controls system over financial reporting and the operating effectiveness of such controls. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the accounting estimates made by Company's Directors, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

# Opinion

In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matters described in the Basis of Qualified Opinion paragraph, the financial statements, read together with the Notes thereon and attached thereto, give the information required by the Act in the manner so required and give a true and fair view in conformity with the accounting principles generally accepted in India, of the state of affairs of the Company as at 31st March, 2018, its profit and its cash flows for the year ended on that date.

#### **Report on other Legal and Regulatory Requirements**

As required by the Companies (Auditor's Report) Order, 2016 ("the Order") issued by the Central Government of India in terms of sub-section (11) of Section 143 of the Act, we give in the Annexure a statement on the matters specified in paragraphs 3 and 4 of the Order, to the extent applicable.

As required by section 143(3) of the Act, we report that:

- a) We have sought and obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit;
- b) In our opinion proper books of account as required by law have been kept by the Company so far as appears from our examination of those books;
- c) The Balance Sheet, the Statement of Profit and Loss and the Cash Flow Statement dealt with by this Report are in agreement with the books of account;
- d) In our opinion, the aforesaid financial statements comply with the Accounting Standards specified under Section 133 of the Act, read with Rule 7 of the Companies (Accounts) Rules, 2014;
- e) On the basis of written representations received from the directors as on 31<sup>st</sup> March, 2018, taken on record by the Board of Directors, none of the directors is disqualified as on 31 March, 2018, from being appointed as a director in terms of Section 164(2) of the Act;
- f) With respect to the adequacy of the internal financial controls over financial reporting of the Company and the operating effectiveness of such controls, refer to our separate report in Annexure "B"; and
- g) With respect to the other matters included in the Auditor's Report in accordance with Rule 11 of the Companies (Audit and Auditors) Rules, 2014, in our opinion and to the best of our information and according to the explanations given to us:
  - i) The Company has no pending litigations on its financial position in its financial statements which will be effecting it going concern status and company's operation in future;
  - ii) The Company did not have any long-term contracts including derivatives contracts as at 31st March 2018;
  - iii) There were no amounts which required to be transferred to the Investor Education and Protection Fund by the Company.

For, S K DAS & ASSOCIATES Chartered Accountants Firm Registration No. 313040E

(T K Datta)
Partner
M No. 051814
FRN – 325111E

Place: Kolkata Date: 29.05.2018

#### **Annexure to Independent Auditors' Report**

(Referred to in Paragraph 1 under the heading of "Report on Other Legal and Regulatory Requirements" of our report of even date)

- 1. (a) The Company is maintaining proper records showing full particulars including quantitative details and situation of fixed assets.
  - (b) The fixed assets of the Company have been physically verified by the management during the year and no material discrepancies were noticed on such verification. As informed by the management, no material discrepancies have been noticed on such verification.
  - (c) The Company had not sold/disposed off its fixed assets during the year.
- 2. The Company does not have any Inventories, hence the clause is not applicable.
- 3. The Company has not granted loans, secured or unsecured to companies, firms or parties covered in the Register maintained under section 189 of the Companies Act, 2013. Therefore the provisions of clause 3(iii), (iii)(a) and (iii)(b) of the said Order are not applicable to the Company.
- 4. In our opinion and according to the information and explanations given to us, there are adequate internal control procedures commensurate with the size of the company and the nature of its business with regard to loans made during the year.
- 5. According to the information and explanations given to us, the company has not accepted any deposits from the public within the meaning of section 73, 74, 75 and 76 of the Companies Act, 2013 and the Rules framed there under to the extent notified.
- 6. The Central Government of India has not specified the maintenance of cost records under sub-section (1) of section 148 of the Companies Act, 2013 for any of the products of the Company.
- 7. (a) According to the information and explanations given to us and on the basis of the examination of the records of the Company, we are of the opinion that the Company has been generally regular in depositing undisputed statutory dues including provident fund, employees state insurance, income tax, sales tax, wealth tax, service tax, and other material statutory dues, as applicable, with the appropriate authorities.
  - (b) There were no amounts which required to be transferred to the investor education and protection fund by the Company.
- 8. As the Company does not have any borrowings from any financial institution or bank nor has it issued any debentures as at the Balance Sheet date, the provision of clause 3(ix) of the Order are not applicable to the Company.
- 9. The company did not raise any money by way of initial public offer or further public offer including debt instruments during the year.
- 10. According to the information and explanations given to us, no fraud by the Company or on the Company by its officers or employees has been noticed or reported during the course of our audit.
- 11. According to the information and explanations given to us and based on our examination of the records of the Company, the Company has paid/provided for managerial remuneration in accordance with the requisite approvals mandated by the provisions of section 197 read with Schedule V to the Act.

- 12. The Company is not a Nidhi Company. Accordingly, paragraph 3(xii) of the Order is not applicable.
- 13. According to the information and explanations given to us and based on our examination of the records of the Company, transactions with the related parties are in compliance with sections 177 and 188 of the Act where applicable and details of such transactions have been disclosed in the financial statements as required by the applicable accounting standards.
- 14. According to the information and explanations given to us and based on our examination of the records of the Company, the Company has not made any preferential allotment or private placement of shares or fully or partly convertible debentures during the year. Accordingly paragraph 3(xiv) of the Order is not applicable to the Company.
- 15. According to the information and explanations given to us and based on our examination of the records of the Company, the Company has not entered into non-cash transactions in terms of section 192 of the Act, with directors or persons connected with him. Accordingly, paragraph 3(xv) of the Order is not applicable.
- 16. The Company is registered under section 45-IA of the Reserve Bank of India Act, 1934.

For, S K DAS & ASSOCIATES Chartered Accountants Firm Registration No. 313040E

(T K Datta)
Partner
M No. 051814
FRN – 325111E

Place: Kolkata Date: 29.05.2018

#### ANNEXURE - B TO THE INDEPENDENT AUDITOR'S REPORT

Report on the Internal Financial Controls under Clause (i) of Sub-section 3 of Section 143 of the companies Act, 2013 ("the Act")

We have audited the internal financial controls over financial reporting of **Shyama Infosys Limited ("the Company")** as of 31<sup>st</sup> March 2018 in conjunction with our audit of the financial statements of the Company for the year ended on that date.

#### MANAGEMENT'S RESPONSIBILITY FOR INTERNAL FINANCIAL CONTROLS

The Company's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls over Financial Reporting issued by the Institute of Chartered Accountants of India ('ICAI'). These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to company's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required under the Companies Act, 2013.

#### **AUDITOR'S RESPONSIBILITY**

Our responsibility is to express an opinion on the Company's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the "Guidance Note") and the Standards on Auditing, issued by ICAI and deemed to be prescribed under section 143(10) of the Companies Act, 2013, to the extent applicable to an audit of internal financial controls, both applicable to an audit of Internal Financial Controls and both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the Company's internal financial controls system over financial reporting.

#### MEANING OF INTERNAL FINANCIAL CONTROLS OVER FINANCIAL REPORTING

A company's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company's internal financial control over financial reporting includes those policies and procedures that:

- (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company;
- (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and

(3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company's assets that could have a material effect on the financial statements.

#### INHERENT LIMITATIONS OF INTERNAL FINANCIAL CONTROLS OVER FINANCIAL REPORTING

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

#### **OPINION**

In our opinion, the Company has, in all material respects, an adequate internal financial controls system over financial reporting and such internal financial controls over financial reporting were operating effectively as at 31 March 2018, based on the internal control over financial reporting criteria established by the Company considering the essential components of internal control stated in the Guidance Note on Audit of Internal Financial Controls Over Financial Reporting issued by the Institute of Chartered Accountants of India.

For, S K DAS & ASSOCIATES Chartered Accountants Firm Registration No. 313040E

(T K Datta) Partner M No. 051814 FRN – 325111E

Place: Kolkata Date: 29.05.2018

## **SHYAMA INFOSYS LIMITED**

Balance Sheet as at March 31, 2018

EQUITY AND LIABILITIES Shareholder's Fund	Note	As at March 31, 2018	As at March 31, 2017
•			, ==============================
•			
•			
(a) Share Capital	2	10,06,44,000	10,06,44,000
	3		(31,41,189)
, ,		9,75,06,279	9,75,02,811
Current Liabilities			
	1	1 9/1 000	22,58,247
			17,500
· /			
(c) Short term Provisions	Ь		2,30,025
		4,32,728	25,05,772
TOTAL		9,79,39,007	10,00,08,583
ASSETS			
Non-current Assets			
(a) Fixed Assets	7		
` '		11.75.886	12,04,854
(1) 13118.1313			12,04,854
(b) Non-current Investments	8		5,83,74,940
· /			3,81,50,734
,			15,56,167
(-,			9,92,86,695
Current Assets		5,05,02,000	3,32,333,333
	11	13.56.441	7,21,888
(1),		13,56,441	7,21,888
		9-2-2-2-	40.00.00.7
TOTAL		9,79,39,007	10,00,08,583
Notes Forming Part of The Financial Statements	1-17		
	Current Liabilities  (a) Trade Payables (b) Other Current Liabilities (c) Short Term Provisions  TOTAL  ASSETS  Non-current Assets (a) Fixed Assets (i) Tangible Assets (b) Non-current Investments (c) Loans and Advances (d) Other Non-current Assets	Current Liabilities  (a) Trade Payables (b) Other Current Liabilities (c) Short Term Provisions  TOTAL  ASSETS Non-current Assets (a) Fixed Assets (i) Tangible Assets (b) Non-current Investments (c) Loans and Advances (d) Other Non-current Assets (a) Cash and Cash Equivalents  11  TOTAL	(b) Reserve and Surplus  Current Liabilities (a) Trade Payables (b) Other Current Liabilities (c) Short Term Provisions  ASSETS  Non-current Assets (a) Fixed Assets (i) Tangible Assets (b) Non-current Investments (c) Loans and Advances (d) Other Non-current Assets (a) Cash and Cash Equivalents  (a) Cash and Cash Equivalents  3 (31,37,721) 9,75,06,279  4 1,84,000 6 2,31,228 4,32,728  7 (1,75,00

As per our report attached

For and on behalf of the Board

For S K DAS & ASSOCIATES Chartered Accountants

**Managing Director** 

T K DATTA (Partner) M. No: 051814 Director

Place: Kolkata

Date: 29.05.2018

Director

## **SHYAMA INFOSYS LIMITED**

# Statement of Profit and Loss for the year ended March 31, 2018

		Note	2018	2017
l.	Income			
<b> </b> '-	(a) Revenue From Operations	12	52,58,050	44,95,872
	TOTAL REVENUE		52,58,050	44,95,872
II.	Expenses			
	(a) Employee Benefit Expenses	13	6,84,000	8,40,000
	(b) Depreciation and Amortization Expenses	14	28,968	28,968
	(e) Other Expenses	15	45,40,411	36,25,235
	TOTAL EXPENSES		52,53,379	44,94,203
III.	Profit before taxes		4,671	1,669
IV.	Tax Expenses			
	(a) Current		1,203	12,000
	(b) Deferred		-	-
			1,203	12,000
V.	Profit for the Year (IX - X)		3,468	(10,331)
VI.	Earnings per Equity Share	16		
	(a) Basic		0.0003	(0.0010)
	(b) Diluted		0.0003	(0.0010)
VII.	Notes Forming Part of The Financial Statements	1-17		

As per our report attached

For and on behalf of the Board

For S K DAS & ASSOCIATES Chartered Accountants

**Managing Director** 

T K DATTA (Partner) M. No: 051814 Director

Place: Kolkata

Date: 29.05.2018

Director

# SHYAMA INFOSYS LIMITED CASH FLOW STATEMENT

	DESCRIPTION	Year Ended 31st March, 2018 Rs.	Year Ended 31st March, 2017 Rs.
Α.	Cash Flow from Operating Activities		
	Profit Before Tax as per Statement of Profit and Loss Account	4,671	1,669
	Add: Adjustment for Depreciation	28,968	28,968
	Operating Profit Before Working Capital Changes Adjusted For:	33,639	30,637
	Loans and Advances	(56,20,033)	(1,85,47,547)
	Other Current Assets	(3,80,806)	(2,96,138)
	Tax Paid (Net of Provision)	-	(12,000)
	Current Liabilities	(20,74,247)	10,23,804
		(80,75,086)	(1,78,31,881)
	Cash Flow from Operating Activities (A)	(80,41,447)	(1,78,01,244)
В.	Cash Flow from Investing Activities		
	Purchase/ (Sale) of Investments	86,76,000	1,72,40,000
	Cash Flow from Investing Activities (B)	86,76,000	1,72,40,000
c.	Cash Flow from Financing Activities		
	Increase in Unsecured Loan	-	-
	Cash Flow from Financing Activities (C)		-
	Net Increase in Cash and Cash Equivalents (A+B+C)	6,34,553	(5,61,244)
	Opening Balance of Cash and Cash Equivalents	7,21,888	12,83,132
	Closing Balance of Cash and Cash Equivalents	13,56,441	7,21,888

# Notes:

- 1. All figures in brackets are outflow.
- 2. Cash and cash Equivalent is cash and Bank Balances as per Balance Sheet.

As per our Annexed Report of even date.

For S K DAS & ASSOCIATES Chartered Accountants

**Managing Director** 

T K DATTA (Partner) Director

M. No: 051814

Place : Kolkata

Date: 29.05.2018 Director

2 Share Capital

Particulars	As at Ma	rch 31, 2018	As at March 31, 2017		
Faiticulais	Number	Amount	Number	Amount	
Authorised					
Equity Share of Rs. 10/- each	1,10,00,000	11,00,00,000	1,10,00,000	11,00,00,000	
Total	1,10,00,000	11,00,00,000	1,10,00,000	11,00,00,000	
Issued, Subscribed and Paid-up Equity Share of Rs. 10/- each Opening Additions Deductions	1,00,64,400 - -	10,06,44,000 - -	1,00,64,400 - -	10,06,44,000 - -	
Closings	1,00,64,400	10,06,44,000	1,00,64,400	10,06,44,000	
Total	1,00,64,400	10,06,44,000	1,00,64,400	10,06,44,000	

2.1 The Company has only one class of shares referred to as equity shares having a par value of Rs. 10/-. Each shareholder is entitled to one vote per share. In the event of liquidation, the equity shareholders are eligible to receive the remaining assets of the Company, after distribution of all preferential amounts, if any. The distribution will be in proportion to the number of equity shares held by the shareholders.

2.2 Shareholders holding more than 5% shares of the Company

Name of the Shareholder	As at March 31, 2018	As at March 31, 2017
Name of the Shareholder	Number	Number

3 Reserve and Surplus

Particulars	As at March 31, 2018	As at March 31, 2017
Surplus in Statement of Profit & Loss		
As per Last Balance Sheet	(31,41,189)	(31,30,858)
Add: Net Profit for the Current Year	3,468	(10,331)
Total	(31,37,721)	(31,41,189)

4 Trade Payable

Particulars	As at March 31, 2018	As at March 31, 2017
Sundry Creditors for Goods and Services	15,000	22,33,247
Liability for Expenses	1,69,000	25,000
Total	1,84,000	22,58,247

There are no delays in payments to micro and small enterprises as required to be disclosed under The Micro, Small and Medium Enterprises Development Act, 2006. The above information regarding micro and small enterprises has been determined to the extent such parties have been identified on the basis of information available with the Company.

#### **5 Other Current Liabilities**

Particulars	As at March 31, 2018	As at March 31, 2017
Deferred Tax Liability	17,500	17,500
Total	17,500	17,500

# **6 Short Term Provisions**

Particulars	As at March 31, 2018	As at March 31, 2017
Tax Expenses	2,31,228	2,30,025
Total	2,31,228	2,30,025

SHYAMA INFOSYS LIMITED Annual Report 2017-2018

## 7 Fixed Assets

## 7.1 Tangible Assets

	GROSS BLOCK				DEPRECIATION				NET BLOCK	
Particulars	Opening as on 01.04.2017	Addition During the Year	Deletion During the Year			_	During the Year	Total	As at 31.03.2018	As at 31.03.2017
Land	3,75,886	-	-	3,75,886	-	-	-	-	3,75,886	3,75,886
Office Premises	1,64,694	-	-	1,64,694	1,35,726	-	28,968	1,64,694	-	28,968
Office Equipments	2,86,610	-	-	2,86,610	2,86,610	-	-	2,86,610	-	-
Aquaguard Filter	10,280	-	-	10,280	10,280	-	-	10,280	-	-
Computer Systems	46,341	-	-	46,341	46,341	-	-	46,341	-	-
Capital Work in Progress	8,00,000	-	-	8,00,000	-	-	-	-	8,00,000	8,00,000
Total	16,83,811	-	-	16,83,811	4,78,957	-	28,968	5,07,925	11,75,886	12,04,854
Previous Year	16,83,811	-	-	16,83,811	4,49,989	-	28,968	4,78,957	12,04,854	12,33,822

SHYAMA INFOSYS LIMITED Annual Report 2017-2018

# **8 Non-Current Investments**

(Long Term Investments)

Particulars		As at March 31, 2018	As at March 31, 2017
Trade Investments			
In Equity Shares - Unq	uoted, fully paid up		
18750 (18750)	C K Infrastructure Ltd	70,00,000	70,00,000
33333 (33333)	Paharia market & Invest Pvt Ltd	16,14,980	16,14,980
176000 (1900000)	Sampa Holding Pvt Ltd	17,60,000	17,60,000
400000 (4000000)	Devi Energies	40,00,000	40,00,000
3532396 (4339996)	Riser & Panel Infratec Pvt Ltd	3,53,23,960	4,39,99,960
Total		4,96,98,940	5,83,74,940
Aggregate amount of u	unquoted investments	4,96,98,940	5,83,74,940

9 Long Term Loans & Advances

Particulars	As at March 31, 2018	As at March 31, 2017
Unsecured, Considered Good		
Loans & Advances	4,37,70,767	3,81,50,734
Total	4,37,70,767	3,81,50,734

# 10 Other Non Current Assets

Particulars	As at March 31, 2018	As at March 31, 2017
Income Tax	5,22,000	5,22,000
Tax Deducted At Source	14,14,973	10,34,167
Total	19,36,973	15,56,167

11 Cash and Cash Equivalents

Particulars	As at March 31, 2018	As at March 31, 2017
Cash and Cash Equivalents		
Cash on Hand	8,03,765	4,97,532
Balances with Banks		
In Current Accounts	5,52,676	2,24,357
Total	13,56,441	7,21,888

12 Revenue From Operations

Particulars	As at March 31, 2018	As at March 31, 2017
Income from Providing IT Products/Services	14,50,000	15,34,500
Interest Income	38,08,050	29,61,372
Total	52,58,050	44,95,872

13 Employee Benefit Expenses

Particulars	As at March 31, 2018	As at March 31, 2017
Salary & Bonus	6,84,000	8,40,000
Total	6,84,000	8,40,000

14 Depreciation And Amortization Expenses

Particulars	As at March 31, 2018	As at March 31, 2017
Depreciation	28,968	28,968
Total	28,968	28,968

SHYAMA INFOSYS LIMITED Annual Report 2017-2018

15 Other Expenses

Particulars	As at March 31, 2018	As at March 31, 2017
Audit Fees	40,000	25,000
Advertisement	74,804	44,215
Bank Expenses	1,541	1,344
Electricity Expenses	72,000	72,000
Filing Fees	8,400	7,800
Conveyance	1,08,480	56,820
General Expenses	91,113	1,30,300
Registrar & Depositary Charges	1,34,272	1,02,884
Loss on Derivative Transactions	33,17,181	21,10,840
Listing Fees	3,14,640	6,09,912
Postage & Telegram	32,840	39,490
Printing & Stationery	56,720	1,01,780
Professional & Legal Fees	25,980	47,500
Rent, Rates & Taxes	2,04,000	2,06,500
Travelling Expenses	54,310	65,800
Website Expenses	4,130	3,050
Total	45,40,411	36,25,235

16 Earning Per Share

Particulars	As at March 31, 2018	As at March 31, 2017
Net Profit after Tax as per Statement of Profit and Loss	3,468	-10,331
Number of Equity Shares	1,00,64,400	1,00,64,400
Face Value per Equity Shares	10	10
Basic Earning Per Share	0.0003	-0.0010
Diluted Earning Per Share	0.0003	-0.0010

<sup>17</sup> Figures of previous year are regrouped, recasted or rearranged whereever necessary